

Panorama Community School District December School Board Regular Board Meeting

Date: 12/12/2016
Time: 6:30 pm
Location: Panorama District Board Room

Call to Order

The Panorama Community School District Board of Education met for a regular meeting on December 12th, 2016 in the district board room located at the middle/high school. The regular meeting was called to order by Bryce Wilke, President, at 6:30 pm.

Attendees

Board Members Present:

Board Members Jon Stetzel, Deb Douglass, Deborah Westergaard, Jenny Van Gundy and Bryce Wilke were present.

Administrators Present:

Shawn Holloway (Superintendent), Thad Stanley (MS/HS Principal), Liz Ratcliff (Elem Principal) and Sarah Sheeder (Business Manager/Board Secretary) were present.

Others:

Gordon Castile, Rachel Downing, Holly Mills, Jessica Prince, Kelly Nunn

Public Forum

None.

Agenda

Changes to Agenda (if any): None

J. Stetzel motioned to approve the agenda as posted.

D. Westergaard seconded.

Motion carried unanimously.

Good News

The following "Good News" items were shared:

- Panorama Middle School FFL team competed against 36 other teams at the FIRST Lego League Competition on December 3rd. Team American Eagles (Tim, Ethan, Hannah, Haley, Cash, Parker, and Austin) placed first in Robot Design and Team Robo Ducks (Rachel, Robert, Alec, Avery, Dylan, and Keira) placed first in Core Values (team work).
- Coach Greg Thompson was chosen by his peers as one of 5 at-large girls 1A cross country coaches of the year.
- All 5th graders participated in "Hour of Code" on December 5th and 6th. Hour of Code is a nationwide initiative to introduce millions of students to one hour of computer science and computer programming.
- Alyson Bauch, Abbi Brown & Katy Basset were selected to the Central College High School Honor Band on Jan. 26th.
- Alyson Bauch, David Roberts & Bryant Thompson were selected to the Simpson College High School Honor Band on Jan. 19
- Ruby Hummel, Audrey Cmelilk, Lauren Soll, & Hailey Meacham were selected to the Simpson College Middle School Honor Band on Jan. 17.
- Twisted Bean Coffee Co. in Des Moines is doing a book drive for our families at Panorama Elementary who are a part of the Back-Pack program.
- Middle School students are making a difference with their donations to Make A Wish Iowa through our fall fundraiser, which can be seen on the wall in the entryway.
- Thank you to Bill Deal for his contributions to the scholarship fund.
- Guest speaker, Travis Geopfert, '97 alumni of PHS & University of Arkansas coach, spoke to students on how we all need to focus on the process or the journey and not the end result. Geopfert will be inducted into the 2016 Iowa Track Coaches Hall of Fame.

Consent Items

D. Douglass motioned to approve the consent items as presented.

J. Stetzel seconded.

Motion carried unanimously.

Consent items included the minutes of the November 14th, 2016 regular meeting, the bills, VISA report, financial report and bank reconciliations as presented. The board approved one open enrollment "Out" for the 2016-17 school year.

Reports

FY16 Audit Report

Business Manager Sarah Sheeder reported that the fiscal year 2016 audit was completed on November 17th. The auditors noted the following items that need to be addressed:

- The district needs to develop a disaster recovery plan for the business office.
- The district was noted for a lack of segregation of duties.
- The district needs to identify Banker's Trust as an official depository for bonds.
- Credit card purchases were made without an approved purchase order.

This district will be working to address these issues during the 2017 fiscal year.

Liz Ratcliff, Elementary Principal

- The elementary is providing an "after school" math tutoring program to 32 students.
- The AEA provided universal instruction on how teachers can improve core instruction and differentiate the needs of students.
- The district has reviewed the Early Literacy Guidance received from the state and is expecting to offer summer school in 2017 for students struggling in reading.

Thad Stanley, MS/HS Principal

- The MTTs (Multi-Tiered Support System) team is using indicators to determine whether a student is on-track, at-risk, or off-track. These indicators include absences, GPA, % rank in reading and math, grades and office referrals. This information will be used to determine interventions for identified students.

Shawn Holloway, Superintendent

- The At Risk/Dropout Prevention Application for the 2017-18 school year has been submitted to the state. The four service areas will remain the same as offered in the current school year: Academic Supports (Guidance Counselors), Student Success Center, School Community Liaison, Interventionist. The district will be requesting \$238,232 in spending authority to provide these services.

Discussion/Information Topics

Conference Expansion

The West Central Activities Conference received requests from Interstate 35 and Pleasantville Schools requesting to join the WCAC athletic conference in the 2018-19 school year. The board will be asked to act on these requests at the January board meeting.

Upcoming Dates

1. Early Out - December 22nd @ 1:00
2. No School (Winter Break) - December 23rd - January 2nd
3. Regular Board Meeting - January 9th, 2017 @ 6:30pm

Action Items

Designate Official School District Depository Bank & Maximum Amounts

J. Stetzel motioned to designate the following depository banks and maximum amounts: Panora State Bank (General & Management) with a maximum amount of \$3.5 million, Farmer's State Bank (Capital Projects) with a maximum amount of \$5 million and Banker's Trust (GO/Revenue Bonds) with a maximum of \$10 million.

D. Westergaard seconded.

J. Stetzel Aye

D. Westergaard Aye

D Douglass Aye

B Wilke Aye

J Van Gundy Abstain

Motion Carries.

Action Items, continued

1st Reading Revised Board Policy 804.6

D. Douglass motioned to approve the first reading of board policy 804.6 – Governmental Accounting Principles & Regulations.
J. Van Gundy seconded.
Motion carried unanimously.

Resolution of Support: Promise of Iowa Public Education Campaign

D. Douglass motioned to approve the resolution of support for the Promise of Iowa Public Education Campaign as presented.
D. Westergaard seconded.
Motion carried unanimously.

At-Risk/Dropout Prevention Application

J. Stetzel motioned to approve the application for At-Risk/Dropout Prevention which includes a requested modified supplemental amount of \$238,232.00.
D. Westergaard seconded.
Motion carried unanimously.

Potential Graduates

J. Stetzel motioned to approve the list of potential graduates for 2017 as presented.
D. Douglass seconded.
Motion carried unanimously.

Staffing Recommendation

D. Westergaard motioned approve the recommendation to not replace the Special Education Paraeducator position that was vacated due to an employee resignation.
J. Van Gundy seconded.
Motion carried unanimously.

Adjournment

Meeting adjourned at 7:15pm. The next regular board meeting is set for January 9th, 2016 at 6:30pm.

Sarah Sheeder,
Secretary

Board President

Board Secretary

Date

Date